



Thursday, March 26, 2024

Dear Summer Camp Parents,

We are so excited to kick off our 2024 Summer Camp in May! We have been planning and preparing to make this summer totally amazing for your student! If this is your first time at our summer camp, or if you are a returning student, there are several things you need to know before we get started. To enroll in Summer Camp, you will need the application, an updated CACFP (Food program) form, and a sunscreen form all filled out and turned into the front desk.

A few reminders as you're preparing for Summer Camp:

- Please fill out the application in its entirety. Per the VDOE, each line must be completed and we cannot use “same as above” or “same as child.” Please note that enrollment and activity fees are due by **Friday, May 17th, 2024** to secure your child’s spot in camp.

- Times listed on the Summer Camp calendar for trips indicate the time that the group is **leaving** from Life Academy and the time the group plans to **arrive** back at Life Academy. The calendar that is published during Spring Break (March 26<sup>th</sup>) when enrollment opens is subject to some minor adjustments. A finalized calendar will be distributed at the end of April.

- When your child is dropped off at camp or being picked up, they will need to be signed in/out by either a parent or an authorized person via ProCare on the tablet at the Front Desk. **Parents must come inside the building and sign in and sign out your student each day.** If you need to drop off or pick up your child during a field trip, you must meet the group at the destination and sign them in or out with their teacher. There will not be available staff here at Life Academy to care for students who are dropped off during a field trip time. You must drop your child off **before** departure time, **after** arrival time, or deliver them to the field trip directly.

- Spending money is optional and is allowed on Skating, Putt Putt, Bowling, and the Red Sox Game trips only, and a maximum of **\$15 spending** money per child per trip. All money should be turned in to the front desk upon arrival to camp for the day. It will be labeled for your student, sent with a teacher on the trip to be distributed upon arrival. At the end of the field trip, leftover money is to be turned back into the teacher, and then back to the front desk. Parents can pick up their leftover spending money at the time of pick up each day. Spending money dates are noted in **green** on the calendar.

- On Friday afternoons, our Snack Shack will be open (on campus). Students may bring up to \$3 to spend on candy, drinks, and snacks. Prices start at \$0.25. These dates are also marked in **green** on the calendar.

- On all Splash Valley days, and our water games days, please send your camper wearing their bathing suit under their clothes, with a towel and dry clothes to come back in. These dates are highlighted in **blue** on the calendar.

- On “Bike Day,” students are welcome to bring riding toys including bikes, scooters, roller skates, etc. Please don’t forget their helmet! For safety reasons, a **helmet will be required** to ride on a riding toy.

- Please send your camper with a water bottle each day so they can stay hydrated; especially on park days. We will have a water cooler available for refills along with plastic cups in case anyone forgets their water bottle. **Please label all belongings with your student’s name.**

- Life Academy provides free **sunscreen** for all students to use. This year we are using Equate SPF 50 KIDS Sunscreen Spray. Please sign the attached form for us to apply it to your child. If you prefer to provide an alternative brand of sunscreen for your camper to use, you can pick up a blank sunscreen form from the front office and complete it with your preferred brand’s information and bring in the bottle of sunscreen labeled with your child’s name.

- There are some things that will not be permitted at Summer Camp. These include: weapons, toy weapons, pocketknives, alcohol, tobacco, non-prescription drugs, fireworks, matches/lighters, or other hazardous materials. Any prescription medication must be turned in with the proper forms to the front desk staff. Electronics (to include cell phones, gaming devices, and tablets) are only permitted on Electronics Days as indicated on the calendar. It is recommended that students NOT bring flip flops (except for Splash Valley trips), jewelry, expensive clothing or personal items that you or your camper would be upset if it became scratched, stained, battered, broken, lost, or unrecognizable.

#### Some rules to discuss with your child:

- Life Academy Summer Camp is a place for every child to have a great summer experience and it is our goal to partner with each parent and student to ensure that this is achieved. As such, we cannot tolerate violence, bullying, or foul language of any kind.

- We all need to take good care of our facility and equipment, so destruction of campus property will not be tolerated.

- Children who are under age 8 will be required to ride in a booster seat when riding in a 15-passenger van. The bus does not require booster seats. We will be in vehicles and parking lots frequently throughout the summer. Students should be cautious in parking lots, obey instructions, and courteous to drivers at all times.

- Failure to follow any of the rules at Life Academy will result in discipline according to the severity of the offense. As we work to build on the partnership with each parent, the staff of Life Academy will keep parents informed and involved in the process.

I know this is a lot of information to take in, but we want you to be fully-informed so that your summer is stress-free and enjoyable for both you and your camper! If you have any questions or concerns, please feel free to contact us! We are looking forward to an amazing summer with your awesome kiddos!

Living LIFE Together,  
Life Academy Leadership Team

Questions or completed forms may be sent to Pastor Sarah at [smorris@mylifeacademy.org](mailto:smorris@mylifeacademy.org)